



City of Annapolis

Department of Planning & Zoning

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Planning Commission

April 3, 2014

The Planning Commission (PC) of the City of Annapolis held its regularly scheduled meeting on April 3, 2014 in City Council Chambers. **Chair** Herald called the meeting to order at 7:09p.m.

Commissioners Present: **Chair** William Herald, **Vice Chair** David Iams, Robert Waldman

Commissioners Absent: David DiQuinzio, Dr. Eleanor Harris

Staff Present: Dr. Sally Nash, Gary Elson, David Jarrell, Marcia Patrick, Jaqui Rouse

Vice Chair Iams moved approval of the agenda as presented. Mr. Waldman seconded the motion. **Passed 5-0.**

B. APPROVAL OF MINUTES

March 6, 2014 Meeting Minutes

Vice Chair Iams moved approval of the March 6, 2014 minutes as written. The motion was withdrawn. The voting on the minutes was deferred to allow for clarification on the Enclave on Spa material discussion.

Clow Planned Development Findings, #PD2013-001

The Clow PUD findings were deferred to the May 1, 2014 meeting.

C. PUBLIC HEARINGS AND DELIBERATIONS

1. Ordinance #O-6-14, ZTA #2014-003

Ms. Rouse presented the ordinance proposed to create a new use category in the zoning code for outdoor seasonal sales. She provided background on the ordinance indicating that the Department made a determination to allow produce sales in the B2 zoning district so codified the use of outdoor seasonal sales in the code. There was a brief discussion regarding staff administratively determining the length of the season.

After a brief discussion, Mr. Waldman moved to continue the meeting to allow staff to clarify and revise the ordinance language. The motion was withdrawn.

Public testimony opened at 7:49pm and those speaking on the application are listed below.

Name	Address	In Favor	In Opposition	Commented On
Abigail Diehl	756 Warren Drive, 21403			

No one else from the public spoke in favor or opposition of the application so **Chair** Herald declared the public testimony closed at 7:52pm.

Staff will make revisions and clarifications to the ordinance language for the PC to review at its May 1, 2014 meeting.

Chair Herald accepted the following exhibits into the record.

Exhibit Number	Board of Appeals Exhibit Type
1	Staff memorandum dated March 27, 2014

2. Presentation of the Capital Improvement Program (CIP) Fiscal Year 2015-2020

Mr. David Jarrell described the order of presentation that includes an overview of the CIP process; discussion of FY15 funded projects; and an update on previous fiscal year projects. The process includes project submittal, rating prioritization and final review for inclusion into CIP. He noted that there are two funding sources for the CIP, General Fund and the Enterprise Funds. The General Fund assets are for all City buildings; Right of Way features (sidewalks), Information Technology, and Recreation and Parks. The Enterprise Funds assets are for stormwater, water, sewer, parking, and dock assets. He listed and briefly discussed the projects that are requesting CIP FY15 funding. The total for the FY15 General Fund request is \$8.5M and the Enterprise Fund is \$15.6M. He concluded with updates on the specific ongoing projects specifically City Dock, Wayfinding Signage, Legislative Management System (complete), Landfill Mitigation, Sidewalks, Roadways, Water Treatment Plant, City Hall Renovation-Phase 3, Waterworks Dam Repair, DPW Maintenance Facility, Truxtun Park Swimming Pool, and Storm Drain Rehabilitation.

Public testimony opened at 8:22pm and those speaking on the application are listed below.

Name	Address	In Favor	In Opposition	Commented On
John Gianetti	23 Copley Court, 21403			

No one else from the public spoke in favor or opposition of the application so **Chair** Herald declared the public testimony closed at 8:25pm.

Vice Chair Iams moved to approve the CIP as presented. Mr. Waldman seconded the motion.
Passed 3-0.

E. WORK SESSION/ADJOURNMENT

The PC adjourned the meeting at 8:35pm and entered into a work session with the Transportation Board.
The next meeting is scheduled for May 1, 2014.

Tami Hook, Recorder